

ELES COVID SAFE PLAN

Last updated August 2020



The following steps will be taken when Dr Prue Salter is on site in schools for a study skills presentation:

- Not come on site if unwell or any symptoms of illness.
- Follow all directions from the school and staff to abide by the school's COVID safe plan and conditions.
- Park car offsite.
- Wear a mask at all times when moving through school (but not while actually presenting).
- Minimise movement within the school only going direct to the office to sign in and then to the venue and to the office to sign out.
- Sign in with own pen if there is a paper sign in book.
- Use hand sanitiser on arrival and during time on site.
- Observe physical distancing staying as far away as possible from students and teachers and always maintaining at least 1.5m distance.
- No interaction with students at any time apart from questions directed when on stage. Students can email questions.
- Wipe down microphone before and after use.
- No touching of student handouts, desks, chairs etc.
- Minimise all touching of surfaces.
- Avoid using school toilet facilities unless absolutely necessary.
- Keep records on time and date spent in schools.
- Notify the school immediately if any symptoms develop within 14 days or any contact with COVID cases or close contacts.
- Offer options of Zoom or pre-recorded sessions to schools if they need an alternative to visitors on site.

We are happy to incorporate any other suggestions or conditions from schools.



***Enhanced Learning
Educational Services***
"the study skills specialist"

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